

## +Tanyard Springs HOA Communications Committee

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# Minutes

March 3, 2016  
7pm @ Tanyard Springs Club House

Monthly Meeting			
Note taker	Michael Brown,		
Attendees	Committee Members: None		
	Board Liaison: Not Present		
	Homeowners: Raymond Hodge		
Absent			
Quorum Established	7:10pm	Meeting Concluded	9:02 pm

Meeting was called to order at 7:11pm and quorum was n/a with the only committee member being present. The Agenda was approved and the minutes from the last committee meeting (January 7, 2016) was approved.

There was one homeowner present who had several questions:

Homeowner asked about the budget for the newsletter since they were under the impression that the newsletter would be all digital. The homeowner was informed that the board did decide to send out the newsletter two to three times a year. The homeowner also asked when this was decided as the board voted to go all digital at an earlier board meeting. Homeowner was told that this would be looked into.

Homeowner asked about the status of "Official" Facebook Page. It was stated that the Facebook is not an option that the board currently wants to pursue now. It could be an option for the future.

Homeowner asked about the status of Survey Monkey. They homeowner was told that any information about survey monkey would have to be asked to the board. The homeowner was told that the committee would ask about this item.

Membership changes were discussed. The committee acknowledged the resignations of Michael Brown and Raymond Hodge. Michael Brown was voted back on the committee by the board of directors of a vote of 3-2. It was also discussed that the membership of the committee consisted of one homeowner; Michael Brown. The current board liaison is William Ward. Mr. Ward will be the board liaison for the communications committee for the next 90 days.

It was discussed that all communication to the committee would be through the board liaison; William Ward. Any action items that the board wants the committee to complete will come through the liaison. Any requests to the board would go through the board liaison.

The action item that the board gave to the committee concerning the website is now under the control of the board secretary.

The Newsletter is now a monthly distribution. Everything is due to the board liaison on the 25<sup>th</sup> of every month with distribution scheduled on the 1<sup>st</sup> of every month.

Further Survey Monkey and Nextdoor.com service discussions were tabled until next meeting.

Action Items	Responsible	Due Date
Survey Monkey Status	Mike	4/7/16
Newsletter Revisions	Mike	3/25/16
Newsletter Compilation/Distribution	Will	4/1/16
Status of Newsletter Distribution monthly vs. quarterly	Mike	4/7/16