

# +Tanyard Springs HOA Communications Committee

E-Mail: TSHOA.Communications@gmail.com  
Web: <http://www.tanyardspringscommunity.com/>

# Minutes

October 1, 2015  
7pm @ Tanyard Springs Club House

Monthly Meeting			
Note taker	Michael Brown		
Attendees	Committee Members: Raymond Hodge, Michael Brown		
	Board Liaison: Scott Brownstein		
	Special Guest; Lance Koning		
Absent	None		
Quorum Established	6:16PM	Meeting Concluded	7:45PM

1. Website Development
  - a. Discussed that the current contract is up in September 2016
  - b. The board would like to have the committee take “ownership” of the website and send out e-blast and update the website as needed
  - c. Start building a “test” site on secondary domain so we are not rushing closer to the contract date
  - d. Current domain is [www.tanyardspringscommunity.com](http://www.tanyardspringscommunity.com)
  - e. Old domain is [www.tanyardspringshoa.com](http://www.tanyardspringshoa.com)
  - f. The old domain needs to be transferred over to the HOA as Associa currently owns it
2. Newsletter
  - a. This is the highest priority
  - b. Do not have a lot of content from other committees to include
  - c. May be able to use some information from the CMC newsletter
  - d. Would like to go digital only
  - e. Discussed about on-demand printing instead of printing copies and placing them in the clubhouse just print the ones you need based on requests from owners
  - f. Mike will work on it and get draft to Scott by the end of the weekend
  - g. Discussed release of every quarter (February, May, August, November)
    - i. May edition would cover annual elections
    - ii. February would cover the budget information possibly
    - iii. November would cover Halloween recap and Christmas upcoming
    - iv. Can do out of cycle releases if necessary
  - h. Discussed about putting a blurb in newsletter about “We want to go digital and it would save the community \$\$\$\$”
  - i.
3. Facebook
  - a. Resend link to the board members
  - b. Any moderators must be committee members but could be non-voting committee members
  - c. Needs discussion with board to allow it to go out to the public
4. Survey Monkey
  - a. Initial feedback from first survey was great from selected group
  - b. Requested for it to be released to the public
  - c. Scott will propose it to the board

Action Items	Responsible	Due Date
Facebook discussion with the board	Scott	12/8/2015
Newsletter Development	Mike	12/6/2015
Take development of new website	Ray/Mike	On Going
Development of new website	Ray/Mike	On Going
Survey Monkey release to public	Scott	12/8/2015