



TANYARD SPRINGS HOMEOWNERS ASSOCIATION, INC.

ADMINISTRATIVE RESOLUTION NO. 2020-02

Electronic Notice and Voting Procedure

WHEREAS, the Bylaws of the Tanyard Springs Homeowners Association, Inc. (“Bylaws”) assign to the Board of Directors (“Board”) all of the powers and duties necessary for the administration of the affairs of the Tanyard Springs Homeowners Association, Inc. (“Association”);

WHEREAS, the Bylaws empower the Board to adopt and enforce rules and regulations;

WHEREAS, Section 11B-113.1 of the Maryland Homeowners Association Act (“Act”) authorizes a homeowners association to provide notice of a meeting or deliver information to an owner by electronic transmission; and

WHEREAS, Section 11B-113.2 of the Maryland Homeowners Association Act (“Act”) permits the Board to authorize homeowners to submit a vote or proxy by electronic transmission; and

NOW, THEREFORE, for the convenience, benefit and efficiency of the Association and of the individual owners, the Board deems it necessary and desirable to establish a procedure to permit electronic voting and the electronic transmission of notices;

NOW, THEREFORE, IT IS HEREBY RESOLVED THAT that the following procedures regarding electronic voting and the electronic transmission of notices are hereby adopted:

A. Electronic Transmission of Notices.

1. The Board may provide notice of a meeting or deliver information by electronic transmission if an owner agrees to receive electronic notices and/or information and the owner signs the attached form titled “Authorization for Receipt of Electronic Notice or Information.”
2. In addition, the Board, or its authorized agent, must certify in writing that the Association has provided notice of a meeting or delivered material or information as authorized by the owners signed “Authorization for Receipt of Electronic Notice or Information.”
3. Notice or delivery by electronic transmission shall be considered ineffective if:
 - a. The Board or its authorized agent is unable to deliver two consecutive notices; and
 - b. The inability to deliver the electronic transmission becomes known to the Board or its agent responsible for sending the electronic transmission.

4. The inadvertent failure of the Board or its authorized agent to deliver notice by electronic transmission does not invalidate any meeting or other action.

B. Electronic Transmission of Votes or Proxies.

1. The Board authorizes owners to vote electronically or submit a proxy by electronic transmission if the electronic transmission contains information that verifies that the vote or proxy is authorized by the owner or the owner's proxy.
2. Electronic voting is merely an alternative form of voting that owners may elect to use. Nothing in this resolution shall prevent an owner from voting in person or through proxy as set forth in the Association's Declaration and Bylaws.



RESOLUTION ACTION SHEET

ADMINISTRATIVE RESOLUTION NUMBER: 2020-02

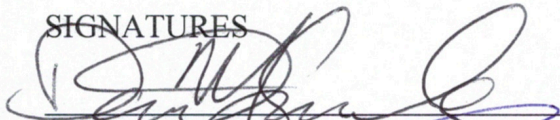
RESOLUTION TITLE: Electronic Notice and Voting Procedure

DATE OF ADOPTION: May 12, 2020

The above-referenced Resolution was adopted by the Board of Directors as of the date set forth.

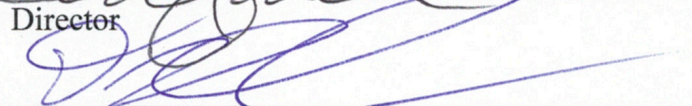
SIGNATURES

VOTE: (Y/N)



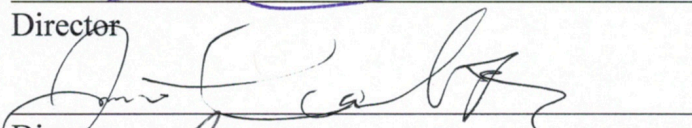
Director

Y



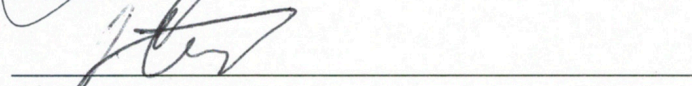
Director

Y



Director

Y



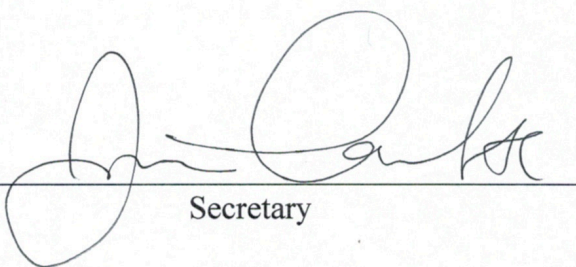
Director

Y

Patricia Warner

Director

Y

ATTEST: 

Secretary

16 MAY 2020

Date

RESOLUTION EFFECTIVE DATE: May 12, 2020



TANYARD SPRINGS HOMEOWNERS ASSOCIATION, INC.

AUTHORIZATION FOR RECEIPT OF ELECTRONIC NOTICE OR INFORMATION

I, _____, the property owner of
_____, which is located within the Tanyard
Springs Homeowners Association, Inc., hereby authorize the Board of Directors, or its agent(s), to
provide me with notice of any and all affairs before the Tanyard Springs Homeowners Association,
Inc., including notice of meetings via email to the following email address:

I agree to be fully responsible for notifying the management company of any change in my
email address.

Homeowner Name: _____

Homeowner Signature: _____

Date: _____