

NCR Towing & Recovery, LLC

8191 Ritchie Hwy, Pasadena, MD 21122
522 Defense Highway, Annapolis, MD 21401
1440 Ducken St., Odenton, MD 21113
Phone 410-544-9105 / Fax 410-544-9107

Proposal For Towing Services

NCR Towing and Recovery, LLC is pleased to present our proposal for towing services. NCR Towing and Recovery offers many service options, in order to accommodate the specific needs of your community. We offer a Patrol-able Contract or a Non-Patrol-able Contract.

Our Patrol-able Contract includes daily patrols of your community for illegally parked vehicles. Any vehicle in violation of the community guidelines will be removed immediately at the vehicle owner's expense. We coordinate our patrols with your community parking regulations. This enables the community management to specify the violations that are enforced by towing, what areas are monitored, and the hours they would like the patrols to take place. Your contract will be designed to fit your communities' specific needs.

Our Non-Patrol-able Contract would provide removal of illegally parked vehicles, by authorized request only. The Community Manager will select representatives to call and authorize the removal of vehicles. Illegally parked vehicles are always removed at the vehicle owner's expense.

Both contracts provide towing signs installed at each entrance of your community. Digital pictures are taken of every impounded vehicle to show the vehicle in violation. A detailed report of each impound, and pictures are emailed to you for your records.

NCR Towing and Recovery, LLC is licensed by Anne Arundel County for Private Property Impounding / Non-consensual Towing. We are Licensed Tow Contractors for The Anne Arundel County Police, Maryland State Police, Maryland Transportation Authority, and The Queen Anne's County Sheriff's Department.

Impound fees are paid by the vehicle owner only. No Impound fees are charged to the property or its affiliates. There are also no fees if a requested vehicle is gone prior to our arrival.

NCR Towing and Recovery, LLC is staffed with 24 hour a day knowledgeable dispatchers and certified truck operators. We will work closely with property management to ensure we are providing only the best service for your community. Please feel free to contact us with any questions you may have, or to schedule an appointment to meet with a representative.

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 ncrtowingandrecovery@gmail.com

Contract Agreement

This agreement made this 8 day of June, 2016 by and between

NCR Towing and Recovery, LLC Herein referred to as "towing company" and

Tanyard Springs HOA
 (Name of Property and Contract Name)

Herein referred to as "Property Owner / Manager / Agent" Located at:

6920 Heritage Crossing
 (Property Address)

Glen Burnie MD 21060
 (City, State, and Zip)

This agreement gives authorization to the Towing Company to provide towing service for the Property Owner/ Manager/ Agent upon the following conditions and terms.

1. The towing company acts as an independent contractor to tow and remove any and all vehicles from the premises owned, managed and controlled by the Property Owner/Manager/Agent, at the Property Owner/Manager/Agent's request. Any and all fees the towing company may incur will be the sole responsibility of the registered owner of the vehicle towed/impounded.
2. The towing company will assume all responsibilities for the towing, removal, and storage of all such vehicles.
3. The towing company will also assume all responsibility for any and all damages caused to the said vehicle by acts of negligence on part of the towing company.
4. The towing company will assume all responsibility to notify and report all impounded vehicles to the local police department immediately upon removal.
5. NCR Towing and Recovery, LLC does hereby indemnify and hold the Property Owners, Management, it's Agents and Employees harmless from any and all losses, damages, causes of action, court proceedings, or liabilities whatsoever resulting directly or indirectly from the actions of NCR Towing and Recovery, LLC pursuant to this agreement.
6. This agreement may be terminated by either party by giving the other a 30-day prior written notice.

Contract Agreement

NCR Towing and Recovery, LLC, agrees to follow all laws set by the state and any additional local county/ordinance laws.

Please indicate below which service would benefit and accommodate the needs of your property---

1. Patrol-able: Our agents will do random patrols of the property, and immediately tow any illegally parked vehicles (such as: fire lanes, no parking zones, handicap spaces, etc.) *Please attach a copy of your Property Parking Rules/Regulations.

2. Non-patrol-able / Call In Only: By Authorized Request, our agents will remove unwanted vehicles at the Property Owner's / Management's / Agent's request.

*Please List Authorized Callers below, or attach list.

Password: Flintstones
Jayle Walters
MICHAEL Brown
RAQUEL Langlois

Tamra Demsash
BRIAN TURRELL
JASON KNATT


Authorized Agent/ Property Owner/ Manager

6/14/16
Date

Lance Konig President
Printed name and title

Julie Burgoon NCR
Authorized Agent of Towing Company

6/18/16
Date

Julie Burgoon NCR
Printed name and title

Agreed effective date for towing to commence: _____ day of _____ 2016



CERTIFICATE OF LIABILITY INSURANCE

EXHIBIT TWO
NCRTO-1 OP ID: SW

DATE (MM/DD/YYYY)
06/22/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Keller Stonebraker Ins. (EC)
Ellicott City Office
3485 Ellicott Ctr. Dr, Ste 104
Ellicott City, MD 21043
Vic Stem

CONTACT NAME: Vic Stem
PHONE: 410-461-0700 FAX: 410-465-8766
E-MAIL: vic@ksinc.com
ADDRESS: vic@ksinc.com

INSURER(S) AFFORDING COVERAGE
INSURER A: Chesapeake Employers Insurance 11039
INSURER B: Peninsula Insurance Co 14958
INSURER C:
INSURER D:
INSURER E:
INSURER F:

INSURED NCR Towing & Recovery, LLC
8191 Ritchie Highway
Pasadena, MD 21122
8191 Ritchie Highway
Pasadena, MD 21122

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

LINE	TYPE OF INSURANCE	INSURANCE	POLICY NUMBER	POLICY EFF. DATE (MM/DD/YYYY)	POLICY EXP. DATE (MM/DD/YYYY)	LIMITS
B	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Garage Liability <input checked="" type="checkbox"/> Incid On-Hook GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PER <input type="checkbox"/> LOC <input type="checkbox"/> OTHER		GPM0023453	08/16/2015	09/15/2016	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Per occurrence) \$ Excluded MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ Excluded GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMPROP AGG \$ Included
B	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS		GPM0023453	08/16/2015	09/15/2016	COMBINED SINGLE LIMIT (Per accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
B	UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB <input checked="" type="checkbox"/> RETENTION \$ 0 <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE		CXM0023463	08/16/2015	08/16/2016	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000
A	WORKERS COMPENSATION AND EMPLOYERS LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/OWNER EXCLUDED (Mandatory in MD) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/> Y <input type="checkbox"/> N / A	4714794	03/20/2016	03/20/2017	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
B	Garage Keepers Legal Liability		GPM0023463	08/16/2015	09/15/2016	Comp Agg 260,000 Coll Agg 260,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

TANYARD

Tanyard Springs HOA
6520 Heritage Crossing
Glen Burnie, MD 21060

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

NCR Towing & Recovery, LLC

10000 N. 10th Street, Suite 100, Tulsa, Oklahoma 74117

Phone: (918) 438-1111

Fax: (918) 438-1112



Property Owner/Manager/Agent (Name) located at:

Address:

City, State, Zip Code:

This agreement is given in full satisfaction to the Towing Company to provide towing services for the Property Owner/Manager/Agent under the following conditions and terms:

1. The towing company acts as an independent contractor to tow and storage any and all vehicles from the site under control, managed and controlled by the Property Owner/Manager/Agent, at the Property Owner/Manager/Agent's request. Any and all fees that a towing company may incur will be the sole responsibility of the registered owner of the vehicle to be towed.
2. The towing company will assume all responsibilities for the safety, arrival, and storage of all towed vehicles.
3. The towing company will also assume all responsibility for any and all damages caused to the towed vehicle by acts of negligence on part of the towing company.
4. The towing company will assume all responsibility to notify and report all towed vehicles to the local police department immediately upon arrival.
5. NCR Towing and Recovery, LLC does hereby indemnify and hold the Property Owner/Manager/Agent, its Agents and Employees harmless from and against all claims, demands, causes of action, court proceedings, or litigation whatsoever involving liability or indemnity from the actions of NCR Towing and Recovery, LLC pursuant to this agreement.
6. This agreement may be terminated by either party by giving the other a 30-day prior written notice.

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NCR Towing and Recovery, LLC Herein referred to as "towing company" and

(Name of Property and Contract Name)

Herein referred to as "Property Owner / Manager / Agent" Located at:

(Property Address)

(City, State, and Zip)

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3. The towing company will also assume all responsibility for any and all damages caused to the said vehicle by acts of negligence on part of the towing company.
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Residential Amenities

Local Tow 10 miles or less	\$65.00
Hot Shot/ Jump Start	\$35.00
Lockout	\$35.00



NCR
TOWING AND
RECOVERY
EMERGENCY RESPONSE VEHICLE
410-553-0859

*** Due to liability we are unable to change tires on vehicles.

Impound/ Non- Consensual Towing Rates

Impound Fee: \$280.00 (up to GVW 9,999)

Storage Fee: \$25.00 Per Day (occurs 12AM/Midnight each day)

Administration Fee: \$25.00 (applies next day)

Drop Fee: \$150.00 (applies if vehicle is released on site)

Medium/ Heavy Duty Impound Rates

GVW 10,000- 14,000 Impound Fee: \$300.00/ Storage: \$50.00 Per Day/Admin: \$25.00

GVW 14,001- 19,00 Impound Fee: \$500.00/ Storage: \$90.00 Per Day/ Admin: \$25.00

GVW Over 19,501 Impound Fee: Reasonable Market Rate



Rowing & Recovery, LLC

Date: _____

Property Name _____

Management Company _____

Billing Address _____

Authorized Callers:

Parking Rules: