

NCR Towing and Recovery, LLC

8251 Baltimore Annapolis Blvd.
Pasadena, MD 21122
ncrtowingandrecovery@gmail.com
Phone # 410-544-9105

VEHICLE RELOCATION AGREEMENT

PROPERTY NAME: Tanyard Springs HOA
PROPERTY ADDRESS: 6920 Heritage Crossing, Glen Burnie, MD 21060
PROPERTY MANAGER/AGENT: Mark Moorman CELL PHONE# 301659-9659
BILLING ADDRESS: 7811 Montrose Rd Ste 110 CITY Potomac STATE MD ZIP 21060
DATES OF PROJECT: 5-21-24 thru 5-22-24 730 AM -4:00 PM

I the undersigned acting on behalf of the property listed above, hereby authorize NCR Towing and Recovery, LLC to perform Vehicle Relocations at the above property, and Agree to the following Terms; The property is responsible for payment to NCR Towing and Recovery for the Cost of having vehicle relocated on site in the amount of **\$53.00** Per Vehicle Relocated. NCR Towing will send an invoice at the completion of the project, the invoice must be paid in full within 30 days of the invoice date.

NCR Towing will have a truck on stand-by for the project dates listed, if vehicles do need to be relocated please call our office at 410-544-9105 when you are ready for the tow truck to begin relocating vehicles. If project dates change, please notify NCR Towing by email. Please Provide your Cell Phone Number where you can be reached during the dates & times of the project.

Note: Please verify in Advance with your Accounts Payable Department if any documents are needed in order to Process Payment of the invoice, such as a W-9, Certificate of Insurance or Vendor Forms.

**All Document Requests Must Be Submitting In Advance with this Agreement by indicating below:*

- W-9
- Vendor Form (attach forms)
- Certificate of Insurance (Specify the Name and Address of Certificate Holder/Additional Insured & Any required description of work)

Please initial and sign below:

MM I understand and agree that the Property listed above is responsible for payment to NCR Towing for these services.

MM I understand that NCR Towing cannot provide vehicle ownership information.

Mark Moorman

Property Manager or HOA President

5-20-24

Date